**Bibliography Worksheet**

# Bibliographic entry for articles using the Chicago style:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_. “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s last name first name middle initial. “Title of Article.”

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.”

(more space for title of article)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Title of Journal* (should appear in italics in your prospectus)

\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_), pp. \_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_.

Volume number (Year of publication), page numbers of entire article.

# Bibliographic entry for books using the Chicago style:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s last name first name middle initial. *Title of Book*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

(more space for title of book)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*Subtitle of book* (title and subtitle should appear in italics in your prospectus)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

City and state / province of publication Publisher

\_\_\_\_\_\_\_\_\_\_.

Year of publication.

# Bibliographic entry for articles using the A.P.A. style:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (\_\_\_\_\_\_\_\_\_\_).

Author’s last name, first and middle initials. (Year of publication).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Title of article in lower case—except for first word.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,*Title of journal italicized*,

 \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_-\_\_\_\_\_.

*volume number italicized*, page numbers of entire article.

# Bibliographic entry for books using the A.P.A. style:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (\_\_\_\_\_\_\_\_\_\_).

Author’s last name, first and middle initials. (Year of publication).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

*Title of book italicized and in lower case*—except for first word

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*Subtitle of book italicized* and in lower case—except for first word.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

City and state / province of publication Publisher.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DIRECTIONS**: Please detach this sheet from the handout, and submit it (this side up) with your term paper. Do not staple to your essay—submit it loose.

## Term Paper Checklist

 Before handing in your research essay, use the checklist below to ensure that you have completed all parts of your term paper according to the directions we discussed in class.

\_\_\_\_\_ 1. Is there a title page indicating your paper’s title, your name, and the date?

\_\_\_\_\_ 2. Is there at least one citation for each paragraph of the body of the paper?

\_\_\_\_\_ 3. Do the citations consistently follow one conventional format?

\_\_\_\_\_ 4. Have you double spaced the text and single spaced the footnotes or bibliographic entries?

\_\_\_\_\_ 5. Have you sufficiently distinguished between your words and those of your sources?

\_\_\_\_\_ 6. Have you reproduced quotes exactly as they appear in your sources, and have you used

 quotations sparingly?

\_\_\_\_\_ 7. Have you spell checked your paper?

\_\_\_\_\_ 8. Are your pages numbered, beginning with page one of the text? (Do not number the title page.)

\_\_\_\_\_ 9. Have you used 10 or 12 point type and one-inch margins?

\_\_\_\_\_ 10. Is your term paper at least seven to ten pages in length (not counting the title page or

 bibliography)?